



### MAJOR CHANGE APPLICATION

**Instructions for student:**

1. Complete the top half of the form.
2. Send to your Faculty Advisor.
3. Once signed, send to the new departmental Office Coordinator.
4. Current Office Coordinator: Forward a copy of the student's advising file to the new department.

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Present Classification: \_\_\_\_\_ Expected Grad Date: \_\_\_\_\_

Current Major(s): \_\_\_\_\_

Requested New Faculty Advisor (if desired)\* \_\_\_\_\_

Adding or dropping a Major? \_\_\_\_\_

If adding, which Major/Concentration: \_\_\_\_\_

If dropping, which Major? \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Faculty Advisor Name \_\_\_\_\_

Faculty Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

#### ACTION TAKEN BY NEW DEPARTMENT

**Instructions for new department:**

1. Complete section below.
2. Scan/save a copy for department file.
3. Department submits completed form to registrar@wheaton.edu and copies the student.

Accepted? \_\_\_\_\_ Office: \_\_\_\_\_ Date accepted: \_\_\_\_\_

Change in Faculty Advisor? Yes No New Faculty Advisor: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

Signature of Department Chair/Office Coordinator

*\*Note: New advisor requests may not be honored due to existing advising load or other departmental responsibilities.*