



MAJOR CHANGE APPLICATION

Instructions for student:

1. Complete the top half of the form.
2. Send to your Faculty Advisor.
3. Once signed, send to the new departmental Office Coordinator.
4. Current Office Coordinator: Forward a copy of the student's advising file to the new department.

Name: _____ Student ID: _____

Present Classification: _____ Expected Grad Date: _____

Current Major(s): _____

Requested New Faculty Advisor (if desired)* _____

Adding or dropping a Major? _____

If adding, which Major/Concentration: _____

If dropping, which Major? _____

Student Signature _____ Date _____

Faculty Advisor Name _____

Faculty Advisor Signature _____ Date _____

ACTION TAKEN BY NEW DEPARTMENT

Instructions for new department:

1. Complete section below.
2. Scan/save a copy for department file.
3. Department submits completed form to registrar@wheaton.edu and copies the student.

Accepted? _____ Office: _____ Date accepted: _____

Change in Faculty Advisor? Yes _____ No _____ New Faculty Advisor: _____

Date: _____

Signature of Department Chair/Program Director

***Note:** New advisor requests may not be honored due to existing advising load or other departmental responsibilities.