

Wheaton Graduate Student - Address Update

Wheaton graduate students are responsible to complete and return new address updates each time they change addresses OR phone numbers AND when graduation or moving has occurred.

Name: _____ Student # _____
 First Middle Last

CPO Box _____ Today's Date _____ Currently enrolled: Yes No

Class: MA PHD PSYD Special

The @my.wheaton.edu address is ALWAYS the primary email; Secondary email: _____

PERMANENT RESIDENCE ADDRESS:

This address is where you are considered a permanent resident as defined by the IRS. If you are not a citizen or permanent legal resident of the U.S., this would be your overseas residence address.

Effective Date _____ Street _____
_____ City _____ State _____ Zip _____
Country if not United States _____
Telephone with area code _____

LOCAL ADDRESS:

This is where you reside locally during the school year. If you reside on campus, just indicate "campus housing." Most campus mail is sent to your campus mailbox but it is still necessary to know where you reside locally.

Effective Date _____ Street _____
_____ City _____ State _____ Zip _____
Telephone with area code _____

MAILING EXCEPTION ADDRESS:

This is where you want your mail sent if you do **NOT** want it to go to your **PERMANENT ADDRESS**. For example, some international students do not want their mail to go overseas so they will provide another address.

- Please send to my CPO box
- Please send to my local address listed above.
- Please send to the address below.

Effective Date _____ Street _____
_____ City _____ State _____ Zip _____
Telephone with area code _____

Please Return to Graduate Student Services

ADDRESS/TELEPHONE CHANGES can also be emailed to Address.change@wheaton.edu.

Registrar's Office Use:

Entered by: _____ Date Entered: _____

