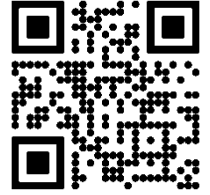


2025 Commencement Brunch Online Reservation Instructions

Parents and family of our 2025 graduating class are now invited to make reservations for Commencement Brunch! The brunch will be held on May 11, 2025, at Anderson Commons. We look forward to serving you! Reservation deadline is May 8, 2025.

Go to: <https://bawheaton.catertrax.com/> - or simply scan the QR code:



STEP 1: Create an account

- Once on homepage, click on the Account tab in the top right corner.
- Next, click on **Need an Account?**- to create an account.
- Enter your name, email, phone number and password. Click **Continue**.

STEP 2: Add a payment method

- In the **Online Wallet** area on the page, under **Add Online Wallet Entry**, click **Select** next to Payment Method, then select **Credit Card**.
- Next, click on “**click here to enter a new credit card**” and complete the required information to add a new payment method and press **save**.
- After you hit save, you will be prompted to fill in a **Wallet Description** - for this you can type **Temp Credit Card** and then click **Add Wallet Entry**.
- Now that you have successfully added the payment method, you are ready to make your reservation!

STEP 3: Make your reservation

- Under the **Order** area on the page click on **Create New Order**.
- Select **Commencement Brunch** underneath the FOHTY.
- Scroll down to choose the seating time you prefer. There are three choices (**10am, 11:30am and 12:30pm**), if a seating is sold out, please choose your next preferred option.
- After you select your timing, **enter in your ticket-quantities**.
- Enter the total number of adults and children who will be part of your table. (Note: Do not include your Wheaton College graduating senior in your total.)
- Click **Add to Cart** then review and click **Check Out** if everything looks correct.
- Select **May 11th, 2025**, as the date. In the **Pick-Up** box under **Method**, click **Credit Card**, and click **Copy Contact info**.
- Click **Yes** to confirm menu date and pick up date are the same, then click **Continue**.

STEP 4: Check out to complete reservation

- Under **Order Summary** next to **Order Name**, type in “Grad Brunch Tickets”.
- Then click **Continue**. Select **Credit card** as payment method, click **Online Wallet** then click the **Temp Credit Card** you previously entered in Step 2. (Make sure you accept the terms and put in your initials to complete the payment-info box)
- Click **Place Your Order**. You will receive an email receipt confirming your reservation. Please print this receipt and bring it with you for entry into Anderson Commons at your dining time.

Questions? Concerns? Contact Goran:
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